

# **Meeting Minutes**

# Ralph J. Bunche Middle School

Date: December 11, 2023 (Meetings 3 and 4)

Note: This meeting was called due to lack of Quorum on December 4, 2023

Time: 5:19PM

**Location: Media Center/Hybrid** 

*I.* Call to order: [6:21 p.m.]

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Kimberly Whitfield	Present
Parent/Guardian	Electra Evans	Absent
Parent/Guardian	Jasmine Robinson	Absent
Parent/Guardian	Tebora Wimby	Absent
Instructional Staff	Akouvi Nakou	Absent
Instructional Staff	Dominique Hood	Present
Instructional Staff	Avron Gordon	Present
<b>Community Member</b>	Kevin Harris	Present
<b>Community Member</b>	Sabrina Royal	Present
Swing Seat	Diane Easley	Absent

**Quorum Established: Yes** 

### III. Action Items

a. Approval of Agenda: Motion made by: [D. Hood]; Seconded by: [Sabrina Royal]

Members Approving: 4 Members Opposing: 0 Members Abstaining: 0

Motion [Passes]

b. **Approval of Previous Minutes:** *List amendments to the minutes:* 

Motion made by: [D. Hood]; Seconded by: [Sabrina Royal]

Members Approving: 4 Members Opposing: 0 Members Abstaining: 0

Motion [Passes]

c. Action Item: Motion: Fill Vacant Parent Position

Motion made by: [Insert Name]; Seconded by: [Insert Name]



# **Meeting Minutes**

Members Approving: Members Opposing: Members Abstaining: Motion [Passes/Fails]

#### IV. Discussion Items

- a. 45 Day Continuous Improvement Plan Check-In
- b. Fall to Winter MAP Data
- c. Strategic Plan and Continuous Improvement Plan Progress
- d. Strategic PLan Update (*if needed*)
- e. Ranking Strategic Plan Priorities

## V. Action Items as a result of Discussion:

- a. Approve Strategic Plan (if needed due to updates during the meeting)
- b. Ranking the Strategic Plan Priorities in preparation for the FY 23-24 school budget (to be discussed Jan-March 2023) REQUIRED after discussion

### VI. Additional items pertinent to your community

#### VII. Announcements

- 1. Shout out to Ms. Hood for being a co-teacher for 6th Grade Math, she held down the fort during the interim period of hiring a new teacher and did a GREAT JOB!!!
- 2. Parent, Electra Evans has stepped down as a member of the GO Team, we will vote on a new member at the next meeting in January 2024
- 3. Mr. Gordon announced the next GO Team meeting will be January 16, 2024

# VIII. Adjournment

Motion made by: [Sabrina Royal]; Seconded by: [D. Hood]

Members Approving: 4 Members Opposing: 0 Members Abstaining: 0

Motion [Passes]

ADJOURNED AT [6:05 p.m.]

Minutes Taken By: [Sabrina Royal]

**Position:** [Secretary]

Date Approved: [Insert Date When Approved]